



Memorandum

Date: February 28, 2019
To: Southern Nevada District Board of Health
From: John Shannon, Director of Administration
 Joseph Iser, MD, DrPH, MSc, Chief Health Officer

RE: Administration Division Monthly Report – January 2019

ADMINISTRATION Facilities - Fiscal Year Data

Monthly Work Orders	Jan 2018	Jan 2019		YTD FY18	YTD FY19	
Maintenance Responses	155	163	↑	1052	1097	↑
Electrical Work Orders	5	7	↑	43	65	↑
HVAC Work Orders	20	7	↓	86	72	↓
Plumbing Work Orders	5	0	↓	43	16	↓
Preventive Maintenance	9	2	↓	83	86	↑
Security Responses	633	581	↓	4029	3968	↓

ADMINISTRATION Information Technology - Fiscal Year Data

Service Requests	Jan 2018	Jan 2019		YTD FY18	YTD FY19	
Service Requests Completed	559	613	↑	3532	3387	↓
Service Requests Opened	554	646	↑	3460	3448	↓
Service Requests Open over 30 days	79	76	↓	889	568	↓

Information Services System Availability 24/7

	Jan 2018	Jan 2019		YTD FY18	YTD FY19	
Total System	99.86	99.77	↓	99.94	99.82	↓

Total Monthly Work Orders by Department

	Jan 2018	Jan 2019		YTD FY18	YTD FY19	
Administration	190	212	↑	1050	1243	↑
Community Health	117	99	↓	724	533	↓
Environmental Health	130	127	↓	754	615	↓
Clinical Services	122	175	↑	941	996	↑

First Call Resolution & Lock-Out Calls	Jan 2018	Jan 2019		YTD FY18	YTD FY19	
Total number of calls received	554	646	↑	3460	3448	↓
Number of first call resolutions	6	3	↓	43	28	↓
Number of Lock-out calls	4	12	↑	38	58	↑

ADMINISTRATION Finance - Fiscal Year Data

Total Monthly Work Orders by Department	Jan 2018	Jan 2019		YTD FY18	YTD FY19	
Grants Pending – Pre Award*	5	8	↑	7	7	→
Grants in Progress – Post Award**	5	9	↑	69	67	↓
Purchase Orders Issued	176	214	↑	1207	1414	↑

* Grant application was created and submitted to agency

** Grant application was approved – is being routed for signature

ADMINISTRATION Academic Affairs - Fiscal Year Data

Academic Affairs- Internships

	Jan 2019
Internships-Total Interns ¹	18
Internship Hours ²	374

¹ Total number of monthly interns includes 4 semester-long students from January-May 2019.

² Number of approximate hours interns spent applying academic knowledge to a public health setting.

ADMINISTRATION Public Information Office – Monthly Activity Report and Fiscal Year Data

News Releases Distributed:

- 01.29.2019: Health District urges measles vaccination as other states continue to report outbreaks of the disease
- 01.16.2019: What's your move Southern Nevada?
- 01.03.2019: First flu-related deaths reported in Clark County

Media Contacts:

- 01.31.2019: KSNV-TV 3: Child care facility in Nye
- 01.31.2019: KVVU-TV 5: Restaurant complaint
- 01.30.2019: Summit Media/KJUL-FM/KQLL-FM: Measles, flu vaccine/season
- 01.30.2019: Las Vegas Review Journal: Measles vaccine reminder
- 01.29.2019: KTNV-TV 13: Measles vaccine reminder
- 01.29.2019: KVVU-TV 5: Measles vaccine reminder and flu deaths
- 01.29.2019: KXNT-AM/FM: Measles vaccine reminder
- 01.29.2019: KXNT-AM/FM: Flu update
- 01.22.2019: KSNV-TV 3: Illegal dumping, process for reporting complaints
- 01.17.2019: Freelance media: Trauma system applications
- 01.15.2019: Las Vegas Review-Journal: Trauma system applications

Press Placed:

- 01.30.2019: KTNV-TV: <https://www.ktnv.com/news/measles-outbreak-in-washington-prompts-new-concern-in-vegas>
- 01.30.2019: LVRJ: <https://www.reviewjournal.com/life/health/measles-outbreak-unlikely-to-reach-southern-nevada-health-officials-say-1585978/>
- 01.29.2019: KXNT-AM: <https://kxnt.radio.com/articles/measles-outbreak-urges-people-get-vaccinated>
- 01.29.2019: KVVU-TV: https://www.fox5vegas.com/news/nevada-sees-small-drop-in-vaccination-rates/article_8a019426-2455-11e9-8852-ebcd78fc5981.html
- 01.22.2019: KSNV-TV 3: The side of the road isn't a trash can: Illegal dumping angers local neighborhood
- 01.16.2019: <https://news3lv.com/news/things-to-do/health-district-hosting-5k-runwalk-to-start-move-your-way-campaign>
- 01.03.2019: KLAS-TV8: <https://www.lasvegasnow.com/news/local-news/flu-claims-3-lives-in-southern-nevada/1685542316>
- 01.03.2019: KTNV-TV13: <https://www.ktnv.com/news/3-flu-related-deaths-so-far-this-season-for-southern-nevada>
- 01.03.2019: Associated Press: <https://apnews.com/6a3b7fcd7ed84b8d97a0b474eccf2dd8>
- 01.03.2019: Washington Times: <https://www.washingtontimes.com/news/2019/jan/3/officials-report-for-flu-related-deaths-in-clark-c/>
- 01.03.2019: Las Vegas Sun: <https://lasvegassun.com/news/2019/jan/03/flu-virus-claims-three-lives-in-las-vegas-area/>
- 01.03.2019: KVVU-TV5: https://www.fox5vegas.com/news/officials-child-adults-die-from-flu-in-clark-county/article_0c5e307a-0fb4-11e9-bf92-033747fc824e.html
- 01.03.2019: Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/southern-nevada-sees-first-deaths-of-flu-season-1565041/>
- 01.03.2019: KXNT-AM: <https://kxnt.radio.com/articles/first-flu-related-deaths-reported-clark-county>

Products Completed:

- Prepped for media interview regarding restaurant complaint/inspection process
- Reviewed Clark County, Henderson and Mesquite's agendas
- Vendor Save the Dates for NIIW
- Set-up for Heart Health month activities
- Tobacco Quitline trifold brochure
- Quit smoking postcard
- Move Your Way event a-frame signs (Spanish)
- Self-collect kit instructions
- Healthy Resolutions video
- Mobile Health Collaborative event flyer
- BSHOP participants Tobacco Quitline flyer
- Family Planning Clinic DOT app cards
- Move Your Way event a-frame signs
- National Compliment Day video
- Reviewed Mesquite City Council agenda
- Reviewed Clark County Commissioner agenda

- Legislative Priorities
- 90-90-90 PowerPoint
- CCMS Article
- Legislative Tracking List
- Wear Red Day, See Dumping, Move Your Way and Permits & Regulations website banners
- THNK Newsletter
- Food Safety Partnership Meeting email blast
- Oral and urine self-collection kit instructions
- Flu pandemic exhibit artwork
- Dental Clinic video for social media
- FamCAN Newsie – January issue
- New FERL logo
- 5K Run/Walk flyer
- Teen Slang Dictionary
- 4 Family Planning flyers
- Healthy Relationships bookmarks
- SNHD Mission & Vision Poster for hallway
- Japanese Food Handler Safety Training Book
- French Food Handler Safety Training Book
- Romanian Food Handler Safety Training Book
- Mobile Clinic flyer for January 22 at Morrell Park
- Immunization Outreach flyer for January 30 at Shannon West
- FamCAN like us on Facebook flyers
- Accreditation Monday message
- Bubble messages

Advertising Placed:

- Gay Vegas and FAB magazine ads – February 2019

Social Media Summary:

- Researched, developed, and posted 178 social media posts:
 - Move Your Way event
 - Nevada Radon
 - Quit smoking
 - American Heart Month
 - Mobile Health Collaborative event
 - Flu
 - HIV and STD testing
 - Vital Records
 - Clinical Services
 - Dental Health Clinic
 - Eating healthy
 - National Wear Red Day
 - Emergency preparedness
 - MLK Day
 - National Drug & Alcohol Facts Week
 - Mobile Clinic
 - Flu pandemic
 - Children's Dental Health Month

- National Black HIV/AIDS Awareness Day
- National Drug and Alcohol Facts Week
- Immunization Clinics
- Mosquito control
- Handwashing
- Smoke free housing
- Neon to Nature app
- Health District closed New Year's Day
- New Year's Resolutions
- PrEP
- Food Handler Safety Training
- Urgent Care
- Illegal Dumping

Community Outreach:

- Latin Chamber of Commerce luncheon
- Promote February Mobile Health Collaborative Event
- Delivered Health District flyers and information pamphlets to the EXE Radio Health and Wellness Fair

Meetings of Note:

- 01.31.2019: Meeting with Dress for Success Southern Nevada
- 01.31.2018: National Public Health Week webinar
- 01.30.2019: Meeting to discuss Accreditation presentation
- 01.24.2019: Mobile Health Collaborative Event meeting
- 01.23.2019: Administration All Hands Meeting

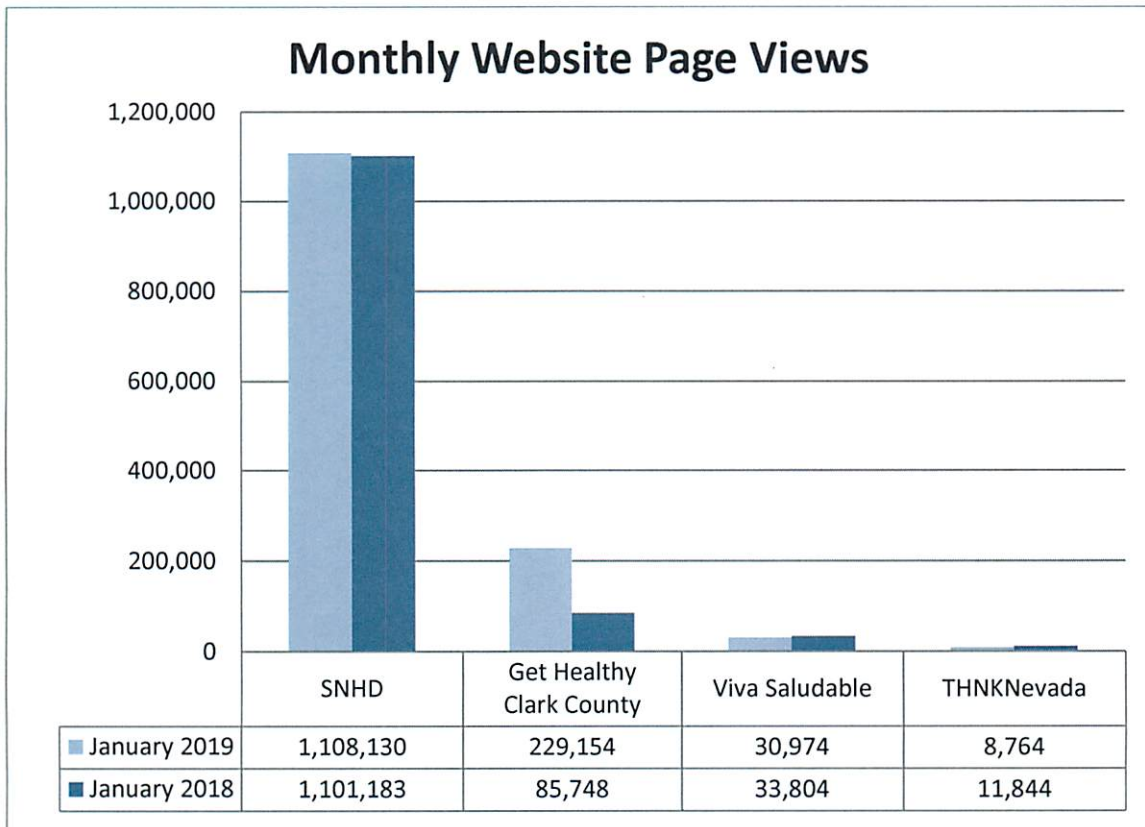
- 01.23.2019: DETR/BEN meeting
- 01.18.2019: Legislative update
- 01.18.2019: Post-accreditation communications strategy meeting
- 01.17.2019: Opioid communications strategy meeting
- 01.17.2019: 2019 NIIW Baby Bash event planning meeting
- 01.16.2019: Accreditation Communication Team meeting
- 01.15.2019: National Children's Dental Health Month meeting
- 01.11.2019: Launched new SNHD website
- 01.07.2019: Meeting with HR to discuss volunteer training

Media, Collateral and Community Outreach Services	Jan 2018	Jan 2019		YTD FY18	YTD FY19	
Media - Print Articles	18	26	↑	145	178	↑
Media - Broadcast stories	9	7	↓	62	99	↑
Collateral - Advertising/Marketing Products	20	43	↑	134	184	↑
Community Outreach - Total Volunteers ¹	22	19	↓			
Community Outreach - Volunteer Hours	1,388.5	1,149.5	↓	8,158	9,116.5	↑

¹Total volunteer numbers fluctuate from month to month and are not cumulative.

Social Media Services		Jan 2018	Jan 2019		YTD FY18	YTD FY19
*Facebook SNHD	Likes	3,706	3,994	↑	3,706	3,994
*Facebook Henderson PHC	Likes	1,473	**1,440	↓	1,473	**1,440
*Facebook Mesquite PHC	Likes	463	**459	↓	463	**459
*Facebook GHCC	Likes	5,376	5,759	↑	5,376	5,759
*Facebook SHC	Likes	1,810	1,750	↓	1,810	1,750
*Facebook THNK/UseCondomSense	Likes	6,194	6,027	↓	6,194	6,027
*Facebook SNHD THNK Project	Likes	40	46	↑	40	46
*Facebook FamCam	Likes	28	47	↑	28	47
*Facebook Food Safety	Likes	22	22	→	22	22
*Instagram SNHD	Followers	187	607	↑	187	607
*Instagram Food Safety	Followers	161	259	↑	161	259
*Twitter EZ2Stop	Followers	411	408	↓	411	408
*Twitter SNHDflu	Followers	809	894	↑	809	894
*Twitter Food Safety	Followers	36	49	↑	36	49
*Twitter GetHealthyCC	Followers	325	327	↑	325	327
*Twitter SNHDinfo	Followers	2,586	2,922	↑	2,586	2,922
*Twitter TuSNHD	Followers	224	248	↑	224	248
*Twitter THNK/ UseCondomSense	Followers	701	706	↑	701	706
*Twitter SoNVTraumaSyst	Followers	93	114	↑	93	114
YouTube SNHD	Views	9,226	11,200	↑	241,995	67,730
YouTube THNK/UseCondomSense	Views	124	241	↑	962	1,371

*Facebook, Instagram and Twitter numbers are not cumulative.
**Henderson and Mesquite Facebook pages deactivated January 2019.



HUMAN RESOURCES MONTHLY REPORT JANUARY 2019

Employment/Recruitment:

- 11 New Hires
- 541 active employees as of January 31, 2019
- 5 Terminations, including 2 retirements
- 2 Promotions, including 1 Flex-reclass
- 1 Lateral Transfer
- 0 Reclassifications
- 0 Demotions
- 46 Interviews
- 2 Bilingual Tests conducted, and 1 sign-language interpreter scheduled
- Turnover rates
 - Administration – 1.77%
 - Clinical Services – 0.00%
 - Community Health – 0.78%
 - Environmental Health – 1.26%
- 44 Other Personnel Change forms processed
- 69 Evaluations received and recorded in One Solution
- Total number of vacancies: 42.8 FTEs

- Total number of positions in recruitment: 25.8 FTEs

Worker's Compensation (PACT)

- Number of Workers Comp cases for the month: 1 (non-OSHA recordable) and 1 (OSHA recordable)
- Number of Open Cases: 4
- Number of Cases in final closing: 1

Risk Management (POOL)

- Number of new Risk Management cases for the month: 0
- Number of open cases: 0

FMLA and ADA

- FMLA hours used: 1,269 hours; 21 employees utilized FMLA this period (January)
- FMLA leave requests: 14
- FMLA meetings with employees, one-on-one: 15
- Number of donated leave requests/paperwork processed: 5
- ADA accommodation discussions: 4

Employee Benefits

- **Orientations conducted:**
 - Benefit Orientation/Public Health 101: 9 employees
 - SEIU Union Orientation: 9 employees
 -

Employee/Labor Relations

- 1 Verbal Warning, 1 Suspension, 1 Final Written Warning, 0 Terminations, 2 Probationary Releases
- 1 Grievance
- 0 Arbitrations
- 18 hours of Labor Meetings (with Union)
- 107 hours Investigatory Meetings (Erika Bustinza and Amy Hagan)
- 9 Investigations
- 82 hours ER/LR Meetings with managers or employees
- Number of EEOC/NERC and EMRB cases: 3

Other Employee Issues:

- Met with employee to discuss issues regarding abuse of FMLA (Susan Damitz)
- Employee welfare check (Susan Damitz)

Employee Health Nurse

Employee TB tests: 28

Employee Vaccinations: 25

New Hire Bloodborne Pathogen class training: 2

Post Hepatitis B titer blood draws: 2

Respirator Fit test: 36

Other Activities for Employee Health Nurse:

- Finalized draft of Bloodborne Pathogen Exposure update
- Participated in discussions regarding:
 - Facial hair & Fit testing
 - Review of EH programs that have Bloodborne Pathogen training needs
- In Progress:
 - review of process for identification and follow up of employee potential TB exposures
 - Update of Respiratory Protection plan

Trainings/Meetings Attended by Staff:

- OSHA Recordkeeping Webinar (Karen Atkins)
- Clark County Self-Funded Group Health Meeting (Susan Damitz)
- Sun Life Workshop/completing death claims (Susan Damitz)
- RFP for Benefit Administration Online—2 days (Susan Damitz)
- Manager's Guide to Confronting Performance Issues (Susan Damitz)
- Poster Update Training: Changes Abound, Are You in Compliance? (Susan Damitz)
- The Art of Executive Presence: A Professional Woman's Guide to Commanding the Room Webinar (Angela Lewis)

Trainings/Meetings Conducted by Staff:

- Amy Hagan: 82 hours

Projects in Progress/Other items

- Update to Workers Compensation Reporting Packet (Angela Lewis)
- Continue to prepare for Collective Bargaining Negotiations

JANUARY 2018

RECRUITING

31.8

Active	9.5
Closed	17.5
Hold	0
Pending	4.8

Total number of budgeted positions: 583.95
Current number of active employees (by FTE): 539.15
Total number of all vacancies: 44.80

1201461001	Community Health Nurse II	1	RECRUITMENT ACTIVE ON WEBSITE
1291461002	Community Health Nurse II	1	RECRUITMENT ACTIVE ON WEBSITE
1291461005	Community Health Nurse II	1	RECRUITMENT ACTIVE ON WEBSITE
1381331001	CHN Supervisor	1	RECRUITMENT ACTIVE ON WEBSITE
6052941002	Senior Scientist	1	RECRUITMENT ACTIVE ON WEBSITE
6162811002	Pub Hlth Inf Scientist I	1	RECRUITMENT ACTIVE ON WEBSITE
6162811003	Pub Hlth Inf Scientist I	1	RECRUITMENT ACTIVE ON WEBSITE
9143113001	Human Resources Training Analyst	0.5	RECRUITMENT ACTIVE ON WEBSITE
9172781002	Program Sys Specialist II (hiring a "I" - 9172771001)	1	RECRUITMENT ACTIVE ON WEBSITE
9172981003	Software Engineer	1	RECRUITMENT ACTIVE ON WEBSITE

1014301001	Dental Hygienist	0.4	RECRUITMENT PENDING - Ready to be posted
1154201001	Mobile Unit Operator	0.4	RECRUITMENT PENDING - Ready to be posted
1261191004	APRN (converted from 1091193001)	1	RECRUITMENT CLOSED - Job offer pending
1371381001	Clinical Staff Physician	1	RECRUITMENT PENDING - Ready to be posted
1372961001	Social Worker (converted from 1262961001)	1	RECRUITMENT CLOSED - Interviews scheduled
1382531001	Medical Assistant	1	RECRUITMENT CLOSED - Job offer pending
1382531004	Medical Assistant	1	RECRUITMENT CLOSED - Job offer pending
1382961002	Social Worker (converted from the second 1262961001)	1	RECRUITMENT CLOSED - Interviews scheduled
1382971002	Community Health Worker	0.5	RECRUITMENT CLOSED - Interviews scheduled
1382971003	Community Health Worker	0.5	RECRUITMENT CLOSED - Interviews scheduled
6013143001	Public Health Preparedness Analyst	1	RECRUITMENT CLOSED - Interviews scheduled
6032971001	Community Health Worker	1	RECRUITMENT CLOSED - Reviewing applications
6051651009	Disease Data Coll Spec II	1	RECRUITMENT CLOSED - Interviews scheduled
6051651010	Disease Data Coll Spec II	1	RECRUITMENT CLOSED - Interviews scheduled
6051651011	Disease Data Coll Spec II	1	RECRUITMENT CLOSED - Interviews scheduled
6051651016	Disease Data Coll Spec II	1	RECRUITMENT CLOSED - Interviews scheduled
6051651017	Disease Data Coll Spec II	1	RECRUITMENT CLOSED - Interviews scheduled
6051651018	Disease Data Coll Spec II	1	RECRUITMENT CLOSED - Interviews scheduled
6051651019	Disease Data Coll Spec II	0.5	RECRUITMENT CLOSED - Interviews scheduled
6051661011	Disease Data Coll Spec	1	RECRUITMENT CLOSED - Interviews scheduled
6051661012	Disease Data Coll Spec	1	RECRUITMENT CLOSED - Interviews scheduled
6051683001	HIV Prevention Planning Coordinator	1	RECRUITMENT PENDING - Ready to be posted
6051941003	Epidemiologist	1	RECRUITMENT CLOSED - Reviewing applications
6182391001	Laboratory Manager	0	RECRUITMENT CLOSED - Reviewing applications
9082911003	Security Aide	1	RECRUITMENT PENDING - Ready to be posted
9102861002	Purchasing Agent	1	RECRUITMENT PENDING - Ready to be posted

HOLD**3**

6033091001	Sr Health Educator	1 HOLD - No plans to fill at this time
9101261001	Budget Analyst	1 HOLD until March 2019 per Ernest Blazzard
9102073001	Grants Coordinator (replaces Accountant)	0 HOLD per Andy Glass 07/25/2018
9191035001	Senior Compliance Specialist	1 HOLD per Annette Bradley until February 2019
9401081001	Admin Asst I	0 HOLD per Dr. Lohf and Dr. Iser

NEW**6**

2131841003	EH Training Officer	1 NEW
6051411002	Comm Disease Supervisor	1 NEW
6051961001	Epidemiologist Supervisor	1 NEW
9402761001	Project Coordinator	1 NEW
9404101001	Preventive Medicine Resident	1 NEW
9404101002	Preventive Medicine Resident	1 NEW

VACANT**4**

2111801006	EH Specialist I	1 VACANT
2111811015	EH Specialist II	1 VACANT
6051661003	Disease Data Coll Spec	1 VACANT
6051661006	Disease Data Coll Spec	1 VACANT

PAYROLL EARNINGS SUMMARY
December 29, 2018 to January 11, 2019

	<u>PayPeriod</u>	<u>Calendar Year to Date</u>	<u>Fiscal Year to Date</u>	<u>Budget 2018/19</u>	
CLINICAL SERVICES	\$ 367,374.51	\$ 726,633.65	\$ 5,065,218.26	\$10,285,494.00	49%
ENVIRONMENTAL HEALTH	\$ 428,006.75	\$ 862,679.87	\$ 6,050,758.14	\$11,396,176.00	53%
COMMUNITY HEALTH	\$ 346,495.50	\$ 683,912.28	\$ 4,825,285.09	\$9,689,098.00	50%
ADMINISTRATION	\$ 303,078.89	\$ 617,583.99	\$ 4,434,535.71	\$8,433,999.00	53%
TOTAL	\$1,444,955.65	\$2,890,809.79	\$20,375,797.20	\$39,804,767.00	51%
FTE	539				
Regular Pay	\$ 1,119,299.25	\$ 2,137,602.61	\$ 16,133,256.82		
Training	\$ 3,022.54	\$ 5,731.13	\$ 117,428.29		
Final Payouts	\$ 3,995.02	\$ 14,446.82	\$ 247,256.47		
OT Pay	\$ 1,425.33	\$ 3,566.81	\$ 73,655.52		
Leave Pay	\$ 304,722.86	\$ 702,031.93	\$ 3,367,050.52		
Other Earnings	\$ 12,490.65	\$ 27,430.49	\$ 437,149.58		
	\$ 1,444,955.65	\$ 2,890,809.79	\$ 20,375,797.20		



 CHIEF HEALTH OFFICER OR
 DIRECTOR OF ADMINISTRATION

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

December 29, 2018 to January 11, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
HASSELBAUER, FORREST L	3.00	\$146.94	GILLIAM, TINA	7.50	\$210.23
CHAMBERLAIN, ROBERT C	8.00	\$288.59			
VUKSANOVIC, DAN	1.00	\$29.42			
STEVENS, MICHAEL P	8.00	\$288.59			
RUIZ, GEORGE	5.25	\$189.38			
HENRI, CORINNE J	4.75	\$210.27			
Total Administration	30.00	\$1,153.19		7.50	\$210.23

COMMUNITY HEALTH

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
ABITRIA, VINCENT R	PHEPLB19 1.00	\$66.63			
PAGAN, WENDY	HPP_19 1.00	\$55.65			
DEL ROSARIO, EDNA	0.50	\$15.07			
Total Community Health	2.50	\$137.35		0.00	\$0.00

CLINICAL SERVICES

<u>Employee</u>	<u>Hours</u>	<u>Value</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
CHONGTAI, LORIZA R	0.75	\$47.46	AGUILAR, BECKY S	1.88	\$61.23
CENABRE, MARIA T	0.50	\$19.98	ARIAS DE LUJAN, MARIA	1.88	\$75.17
MATTESON, KIMBERLY A	1.50	\$48.86	CALDERON, ARACELY	0.38	\$8.57
			CASTILLO, JOCELYN	1.50	\$66.63
			FLORES, JESSICA C	0.38	\$15.03
			LUGO, SARAH M	1.50	\$58.61
			O'TOOLE, DENISE	0.38	\$6.45
			SPRANCE GROGAN, CAROLYN S	1.13	\$36.74
			VALDIVIESO ESTRADA, ISABEL	1.50	\$48.98
			CAPURSO, CYNTHIA	0.75	\$30.07
			DINDA, KARIN	2.63	\$102.57
			WOODS, ROSANNA	0.38	\$13.91
Total Clinical Services	2.75	\$116.30		14.25	\$523.96

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

December 29, 2018 to January 11, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ENVIRONMENTAL HEALTH					
<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
TUEPKER, MELISSA	0.50	\$18.49	DILLION, KIMBERLY	7.13	\$210.27
			KNOWLES, MIKKI M	2.63	\$81.50
			LETT, KENDRA A	2.63	\$75.46
			RAMIREZ LUNA, BIANCA	1.88	\$55.34
			BOSTER, JORDAN C	1.50	\$36.99
			HOUSTON, DONNA	2.25	\$94.91
Total Environmental Health	0.50	\$18.49		18.00	\$554.46
Combined Total	35.75	\$1,425.33		39.75	\$1,288.65

PAYROLL EARNINGS SUMMARY
January 12 to January 25, 2019

	<u>PayPeriod</u>	<u>Calendar Year to Date</u>	<u>Fiscal Year to Date</u>	<u>Budget 2018/19</u>	
CLINICAL SERVICES	\$ 368,704.99	\$ 1,095,338.64	\$ 5,433,923.25	\$10,285,494.00	53%
ENVIRONMENTAL HEALTH	\$ 429,509.04	\$ 1,292,188.91	\$ 6,480,267.18	\$11,396,176.00	57%
COMMUNITY HEALTH	\$ 355,966.59	\$ 1,039,878.87	\$ 5,181,251.68	\$9,689,098.00	53%
ADMINISTRATION	\$ 295,200.21	\$ 915,589.55	\$ 4,732,541.27	\$8,433,999.00	56%
TOTAL	\$1,449,380.83	\$4,342,995.97	\$21,827,983.38	\$39,804,767.00	55%
FTE	537				
Regular Pay	\$ 1,179,486.53	\$ 3,318,429.34	\$ 17,314,083.55		
Training	\$ 7,380.26	\$ 13,111.39	\$ 124,808.55		
Final Payouts	\$ -	\$ 15,911.97	\$ 248,721.62		
OT Pay	\$ 1,305.08	\$ 5,018.83	\$ 75,107.54		
Leave Pay	\$ 244,062.61	\$ 946,094.54	\$ 3,611,113.13		
Other Earnings	\$ 17,146.35	\$ 44,429.90	\$ 454,148.99		
	\$ 1,449,380.83	\$ 4,342,995.97	\$ 21,827,983.38		

 CHIEF HEALTH OFFICER OR
 DIRECTOR OF ADMINISTRATION

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

January 12 to January 25, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
STEVENS, MICHAEL P	8.00	\$288.59	HENRI, CORINNE J	10.88	\$320.94
CHAMBERLAIN, ROBERT C	8.00	\$288.59	PRICE, KERI A	1.13	\$33.20
RUIZ, GEORGE	4.50	\$162.33	GILLIAM, TINA	7.88	\$220.74
VUKSANOVIC, DAN	2.00	\$58.85	HASSELBAUER, FORREST L	1.50	\$48.98
HENRI, CORINNE J	2.75	\$121.74	WILSON, MARILYN L	1.50	\$36.07
HAMILTON, SAMANTHA	0.25	\$6.64			
Total Administration	<u>25.50</u>	<u>\$926.74</u>		<u>22.88</u>	<u>\$659.94</u>

COMMUNITY HEALTH

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
ABITRIA, VINCENT R	3.00	\$199.89			
DEL ROSARIO, EDNA	0.75	\$23.21			
Total Community Health	<u>3.75</u>	<u>\$223.10</u>		<u>0.00</u>	<u>\$0.00</u>

CLINICAL SERVICES

<u>Employee</u>	<u>Hours</u>	<u>Value</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
CENABRE, MARIA T	0.25	\$9.99	HOMER, ANNMARIE	0.38	\$12.25
GONZALES, VIRTUDES	0.50	\$30.07	LUGO, SARAH M	0.75	\$29.30
MATTESON, KIMBERLY A	0.50	\$16.29	SPRANCE GROGAN, CAROLYN S	1.88	\$61.23
FINCHER, INA B	1.00	\$60.14	VALDIVIESO ESTRADA, ISABEL	0.75	\$24.49
CLAIBORNE, CAROL	0.25	\$6.45	DINDA, KARIN	2.25	\$87.91
CRUZ, STACY	0.25	\$6.45	WOODS, ROSANNA	2.25	\$83.47
PELAEZ, YAREMIS D	0.25	\$7.36	THARA YANI, SIBYL	0.75	\$23.28
Total Clinical Services	<u>3.00</u>	<u>\$136.75</u>		<u>9.00</u>	<u>\$321.93</u>

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

January 12 to January 25, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ENVIRONMENTAL HEALTH					
<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
TUEPKER, MELISSA	0.50	\$18.49	VASILEVSKY, KRISTINE	0.75	\$19.98
Total Environmental Health	0.50	\$18.49		0.75	\$19.98
Combined Total	32.75	\$1,305.08		32.63	\$1,001.86

PAYROLL EARNINGS SUMMARY
January 26 to February 08, 2019

	<u>PayPeriod</u>	<u>Calendar Year to Date</u>	<u>Fiscal Year to Date</u>	<u>Budget 2018/19</u>	
CLINICAL SERVICES	\$ 376,403.08	\$ 1,471,741.72	\$ 5,810,326.33	\$10,285,494.00	56%
ENVIRONMENTAL HEALTH	\$ 430,222.42	\$ 1,727,201.38	\$ 6,915,279.65	\$11,396,176.00	61%
COMMUNITY HEALTH	\$ 352,680.04	\$ 1,392,558.91	\$ 5,533,931.72	\$9,689,098.00	57%
ADMINISTRATION	\$ 290,360.22	\$ 1,255,364.82	\$ 5,072,316.54	\$8,433,999.00	60%
TOTAL	\$1,449,665.76	\$5,846,866.83	\$23,331,854.24	\$39,804,767.00	59%
FTE	543				
Regular Pay	\$ 1,305,909.53	\$ 4,629,233.78	\$ 18,624,887.99		
Training	\$ 16,755.42	\$ 30,853.11	\$ 142,550.27		
Final Payouts	\$ -	\$ 63,988.59	\$ 296,798.24		
OT Pay	\$ 2,178.09	\$ 7,196.92	\$ 77,285.63		
Leave Pay	\$ 113,715.25	\$ 1,060,007.06	\$ 3,725,025.65		
Other Earnings	\$ 11,107.47	\$ 55,587.37	\$ 465,306.46		
	\$ 1,449,665.76	\$ 5,846,866.83	\$ 23,331,854.24		

John Shamm 2/15/19

CHIEF HEALTH OFFICER OR
 DIRECTOR OF ADMINISTRATION

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

January 26 to February 08, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
STEVENS, MICHAEL P	8.00	\$288.59	GILLIAM, TINA	8.25	\$231.25
CHAMBERLAIN, ROBERT C	8.00	\$288.59			
RUIZ, GEORGE	4.50	\$162.33			
HENRI, CORINNE J	2.00	\$88.54			
Total Administration	22.50	\$828.05		8.25	\$231.25

COMMUNITY HEALTH

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
DEL ROSARIO, EDNA	2.25	\$69.64	AHLO, MALCOLM K	12.00	\$457.15
Total Community Health	2.25	\$69.64		12.00	\$457.15

CLINICAL SERVICES

<u>Employee</u>	<u>Hours</u>	<u>Value</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
CHONGTAI, LORIZA R	0.25	\$16.66	DOMINGUEZ, LILIANA	1.13	\$20.94
MATTESON, KIMBERLY A	0.50	\$16.29	AGUILAR, BECKY S	0.38	\$12.25
RUBIO LERMA, ADRIANA	RWAEIS18 0.50	\$13.28	FLORES, JESSICA C	0.38	\$15.03
PERALEZ, JESSICA	0.50	\$12.91	HOMER, ANNMARIE	0.75	\$24.49
YEGON, MERLYN C	RWACM18 1.00	\$66.63	ONTIVEROS, SAMANTHA	0.38	\$11.34
			PANALIGAN, TEODORITA	0.38	\$15.03
			RIVERA, SHEILA A	0.38	\$12.25
			SPRANCE GROGAN, CAROLYN S	0.38	\$12.25
			DINDA, KARIN	2.63	\$102.57
			FRITZMAN, SHERI	1.50	\$60.14
			PELAEZ, YAREMIS D	0.38	\$7.36
			WOODS, ROSANNA	1.50	\$55.65
Total Clinical Services	2.75	\$125.77		10.13	\$349.29

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

January 26 to February 08, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ENVIRONMENTAL HEALTH					
<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
KONOLD, CANDICE S	10.00	\$571.43	DE HAAN, CHRISTIAN M	2.25	\$71.63
KARNS, ALFRED J	10.00	\$543.23			
SUMERA, ERIK J	1.00	\$39.97			
Total Environmental Health	<u>21.00</u>	<u>\$1,154.63</u>		<u>2.25</u>	<u>\$71.63</u>
Combined Total	<u>48.50</u>	<u>\$2,178.09</u>		<u>32.63</u>	<u>\$1,109.31</u>

Pre-Application Grants (Considering or Currently Writing)

Opportunity	Fund Agency	Div	Proj. Man.	Point of Con.	FTE	\$ Request	Deadline	Start	End	Submitted	Answer	Notes
Ryan White Part C rwc_19?	HRSA	CS	Joann	TBD		150,000	3/22/2019	9/1/19	8-31-20			Grant development meeting 2/6/2019; Bruce
New Acces Point FQHC_19?	HRSA	CS	Vicki	Bernie?	?	650,000	3/12/2019 & 4/11/2019	9/1/19	8-31-21			Meeting with Becky Rayman on 2/4/2019; NAP Webinar 2/5/2019; Emily to schedule add'l Writer meeting and SNHD follow-up
PHAP Public Health Associate Program- CS HIV-Hep	F-CDC	Admin	Mimi	TBD		PHAP Associate	2/4 to 2/18	Sep-19	Sep-21			Mimi-Quality Improvement
PHAP Public Health Associate Program- CS HIV-Hep	F-CDC	CH	Kim Hertin	Zuwen		PHAP Associate	2/4 to 2/18	Sep-19	Sep-21			Antibiogram?
PHAP Public Health Associate Program- CS HIV-Hep	F-CDC	EH	Herb S.	Walter Ross		PHAP Associate	2/4 to 2/18	Sep-19	Sep-21			Solid Waste/Water Quality
PHAP Public Health Associate Program- CS HIV-Hep	F-CDC	CS	Lourdes Yapjoco	Todd Bleak		PHAP Associate	2/4 to 2/18	Sep-19	Sep-21			HIV/Hep C
PHAP Public Health Associate Program- CS HIV-Hep	F-CDC	Admin	Amy Hagan	TBD		PHAP Associate	2/4 to 2/18	Sep-19	Sep-21			Human Resources
HRSA CMS-Civil Money Penalty Grant S&C: 12-13-NH	HRSA	CS?	Dr. Iser?	?		TBD	TBD	2019?	2022?			Dr. Iser Email to NV Health - FTE NSMA+CCMS Stewardship

Submitted Grants & Pending Grants

Opportunity	Fund Agency	Div	Project Manager	Point of Contact		\$ Request	Deadline	Start	End	Submitted	Answer	Notes
emsfr_19	P-SAMHSA	CH OEDS	Marlo	Brandon		Clark County \$20,000 \$951,847	Feb. 4	Sign 10/1/18 10/1/18	Feb 2019 9/30/19 7/31/19	2/1/2019		Application submitted
FP2_19 Title X Family Planning Full Application	F-OASH	CS	Victoria	Bernie		\$1.48mil-\$1.9mil	1/14/2019	4/1/19	3/31/22	1/15/2019		GD meeting on 11/27/18; Nar. Meeting 11/30/18; 1st Draft Nar. 12-7-2018; Workplan Mtg. 12/3/2018
Legionella	CDC	OEDS EH	Ying Zhang	Robert Cole		\$200,000+	TBD	TBD	TBD	12/17/2018		BAA 75D301-19-R-67835 White Paper Sent - No Update
Inmate Health Care Services for Clark County Detention Center, Nevada - ccdc_19	O-CC	CH	Marlo	Victoria		\$1,230,321 plus pharmacy and lab - 1 year	tbd	1/2019 live 7/2019	12/31/21	10/18/18		Application submitted
Healthy Start Initiative: Eliminating Disparities in Perinatal Health hrs-19-049	F-HRSA	CS	Margarita	Susan C.		4,870,000	11/27/18	4/1/19	3/30/24	11/27/18		Application submitted
Rural Health Network Development Planning Program hrsa-19-025	F-HRSA	CS	White Pine delegate	PACE delegate		100,000	11/30/18	7/1/19	6/30/20	11/30/18		Memo of Agreement in process - SNHD will be involed as "clinical provider", "mobile medical services provider", consultant and rural network member.

Future Grants (Date Shown is Expected NOFA Release)

Opportunity	Fund Agency	Div	Project Manager	Point of Contact	\$ Request	Deadline	Start	End	Submitted	Answer	Notes
Systems-level Strategies in Response to the Opioid Epidemic for People Living with HIV and Opioid Dependency - System Coordination Providers	F-HRSA	CS CH	TBD			4/16/2019					Email to Marlo if applying
Children Oral Healthcare Access Program	F-HRSA	CS	est. 3/25/19			4/29/2019					Email to Joann Rupiper - only 3 grantees
Secretary's Minority AIDS Initiative Funds (SMAIF)	F-HRSA	CS CH	Issued 1/28/2019			4/29/2019					LOI Due 2/25/19
Secretary's Minority AIDS Initiative Funds (SMAIF)	F-HRSA	CS CH	est. 4/16/19								
Secretary's Minority AIDS Initiative Funds (SMAIF)	F-HRSA	CS CH	est. 4/23/19								

Awarded (Updated 1/31/2019)

Opportunity	Fund Agency	Div	Project Manager	Point of Contact	\$ Request	Deadline	Start	End	Submitted	Answer	Notes
Teenage Pregnancy and Associated Risk Behaviors. thnk_19, AH-TP1-18-001	F-OASH	CS	Margarita D.	Xavier F.	1,000,000	tbd	9/1/18	8/31/20	6/20/18 6/21/18	TBD	Approved and selected. No funding due to law suit. If funded next 12-months from 10/16/18, then award will be received.
FP State NV AB 397	S	CS	Victoria	Bernie	tbd	tbd	sign	6/30/19	10/12/18	2/4/19	Awarded
EMSFR 19 - Technical Assistance	F-SAMHSA	CH	John H.	Laura P.	25,000	tbd	tbd	tbd	6/29/18	6/29/18	NOA received 6/29/18
Gilead Focus program grant on HIV, HCV, & HBV Screening - focus_19; Contract Reviews	O-Gilead	CH	Victoria	Michelle	936,774	7/22/15	1/1/19	12/31/19	9/14/18	11/28/18	Award Letter received 11/28/18 \$297,876
AFDO - afdsm 19	P-FDA	EH	Christine	Nikki	3,000		1/2/19	7/31/19	10/22/18	12/3/18	Received AFDO letter 12/3/2018
AFDO - afdtrn 19	P-FDS	EH	Christine	Nikki	2,444		1/2/19	4/30/19	10/22/18	12/3/18	Received AFDO letter 12/3/2018
AFDO - afdtf 19	P-FDA	EH	Christine	Nikki	3,000		1/2/19	5/31/19	10/22/18	12/3/18	Received AFDO letter 12/3/2018
emsfr 18 carry over request	F-SAMHSA	CH	John H.	Laura P.	60,422	tbd	sign	9/29/20	10/23/18	5/15/18	Carryover approved
Ryan White B - rwbeis	P-HRSA	CH CS	Marlo Fermin Todd	Victoria Lourdes Lourdes	notes	tbd	4/1/19	3/31/20	10/24/18	11/19/18	Full RWB project funded \$1,408,473.24
Ryan White B - rwbn	P-HRSA	CH CS	Marlo Fermin Todd	Victoria Lourdes Lourdes	notes	tbd	4/1/19	3/31/20	10/24/18	11/19/18	Full RWB project funded \$1,408,473.24
Ryan White B - rwbmn	P-HRSA	CH CS	Marlo Fermin Todd	Victoria Lourdes Lourdes	notes	tbd	4/1/19	3/31/20	10/24/18	11/19/18	Full RWB project funded \$1,408,473.24
Ryan White B - rwbo2	P-HRSA	CH CS	Marlo Fermin Todd	Victoria Lourdes Lourdes	notes	tbd	4/1/19	3/31/20	10/24/18	11/19/18	Full RWB project funded \$1,408,473.24
Opioid State Targeted Response (STR): Services expansion community preparedness planning - Opioid overdose - ostr_19	P-SAMHSA	CH OEDS EMS	Marlo	Brandon		Feb. 2019?		Feb 2019	11/15/18	10/23/2018	DPBH Letter Awarded \$20,000
NACCHO Mentorship	P-FDA	EH	Christine	Nikki	16,000	tbd	9/1/18	8/31/19	10/11/18	11/1/18	National Environmental Health Association Annual Education Conference. Award offered on 11/13/18. Must respond by 11/16/18 then contract needs to be routed and signed if SNHD accepts

Not Awarded

Opportunity	Fund Agency	Div	Project Manager	Point of Contact	\$ Request	Deadline	Start	End	Submitted	Answer	Notes
GMENV_20	S	AD	Dr. Lohff	Marjorie	1,048,781	tbd	7/1/19	6/30/20	10/30/18	12/7/18	Not Awarded per Governor's Letter
Enhancing Public Health Surveillance of Autism Spectrum Disorder through the Autism and Developmental Disabilities Monitoring (ADDM) Network - addm_19 CDC-REA-DD19-1901	F-CDC	CH	Victoria	Michelle	602,198	tbd	1/1/19	12/31/22	9/28/18	12/10/18	DHHS Letter received 12/10/2018
Nevada Recycling Grant Program Notice of Funding Opportunity - swrap_19	S-Bureau of Waste Mgmt	EH	Herb S.	Erik A.	49,404	tbd	11/2018	12/31/19	10/1/18	11/19/18	NDEP Letter received 11/19/2018
AITT-CSTE Informatics Team Training	CSTE	OEDS.EH	TBD	Ying Zhang	5,000	Dec. 14	TBD	TBD	12/14/2018		Not Awarded

Did Not Apply

Capacity Building in the Ryan White HIV/AIDS Program: Technical Assistance in Innovative Program Model Replication hrsa-19-040	F-HRSA	CS CH	est. 2/14/19								Did not apply due to single grant awardee
Special Projects of National Significance- Enhancing Linkage to STI/HIV Surveillance Data within the Ryan White HIV/AIDS Program hrsa-19-039	F-HRSA	CH				4/8/2019					Only 1 awardee not applying

Grants Expired and Awarded

January 2019

Grants Expired					
<i>Project Name</i>	<i>Grantor</i>	<i>End Date</i>	<i>Amount</i>	<i>Reason</i>	<i>FTE</i>

Grants Awarded							
<i>Project Name</i>	<i>Grantor</i>	<i>Received</i>	<i>Start Date</i>	<i>End Date</i>	<i>Amount</i>	<i>Reason</i>	<i>FTE</i>
HIV Prevention Program (hivprv19)	P-CDC	1/18/2019	1/1/2019	12/31/2019	\$ 1,852,611.00	renewal	15.50
Heart Disease and Stroke Prevention Program - update(hds15)	P-CDC	1/10/2019	9/29/2018	6/29/2019	\$ 45,698.00	update-start date	0.00
Hospital Preparedness Program - Carryover (hppeac18)	P-ASPR	1/11/2019	signature	6/30/2019	\$ 6,723.00	carryover	0.00
Peer Navigation Building Bridge to the Community, amendment #4 (pnbbc_19)	P-HRSA	1/9/2019	7/1/2017	8/31/2019	\$ -	change in PI with BU	0.00
Public Health Preparedness Program - Carryover (phpeac18)	P-CDC	1/24/2019	signature	6/30/2019	\$ 63,743.90	carryover	0.00
Cities Readiness Initiative - Carryover (crieac18)	P-CDC	1/30/2019	signature	6/30/2019	\$ 138,678.00	carryover	0.00
Supplemental Nutrition Assistance Program - Cooperative Extension (snapce19)	P-USDA	1/29/2019	10/1/2018	9/30/2019	\$ 11,034.00	new effort	0.11
Adult Viral Hepatitis Prevention and Control (aduhep19)	P-CDC	1/30/2019	11/1/2018	10/31/2019	\$ 47,065.00	renewal	0.10